

Mercer County Head Start Policies and Procedures

P/P Topic:	Developmental Screening	P/P #:	013
Part:	1304	PC Approval Date:	10/23/2008
Subpart:	Early Childhood Development and Health Services	Last Reviewed Date:	10/23/2008
Section Title(s):	Child Health and Developmental Services, Education and Early Childhood Development	Implementation Responsibility:	Teachers, Speech Therapist, Health and Nutrition Coordinator, Director of Early Childhood Services
Related Performance Standard(s):	1304.20 (b) (d) (e), 1304.21	Monitoring Responsibility:	Director of Early Childhood Services, Health and Nutrition Coordinator

(A) Policy	Staff will conduct the appropriate Brigance Screen according to the child's age.
(B) Responsibility	Teachers
(C) Procedure	<ul style="list-style-type: none"> • Parents are informed of and give permission for developmental and health screens conducted during the program year at the time of enrollment. • All children are screened within 45 calendar days of the child's first day of school in the areas of speech/language, cognitive, motor, social/emotional, vision, hearing and health. • The first two weeks of attendance allow children to become acclimated to the classroom, peers, and teaching staff. • The Brigance Preschool Screen is administered following the initial two weeks of attendance and no later than six weeks from the first day of service. • A child is determined at-risk with the possible need for referral according to the criteria outlined in the Brigance book according to the child's age. • The teacher forwards the names of children determined to be at-risk to the Dir of ECS as soon as a need is evident. The Dir of ECS determines if the score along with the other factors warrant a referral for further testing. • The MCECSC receives referrals and completes, as necessary and following permission from the parent, a Multi-Factored Evaluation. An Individual Education Plan will be developed if appropriate. Head Start staff assist in this process. • If the at-risk child is not referred due to lack of reasonable evidence according to MCECSC standards, the issues found through the screening process become monthly goals for the teacher/parent to be aware of, work on, and document.

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| | <ul style="list-style-type: none">• Children who did not qualify for an immediate speech referral may be monitored for speech by the SLP. If the child has a Brigance score determining the child to be at-risk, this may warrant a referral by the SLP. |
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